

Criteria 10.2	Academic Audit & Action Taken Report	10
	Self-Assessment	10

The Internal Quality Assurance Cell (IQAC) plays a pivotal role in the maintenance and enhancement of quality in an institution's operations. Established with the purpose of creating systems and benchmarks, IQAC facilitates both internal and external processes to uphold quality standards. The focus remains on a multitude of areas including:

- **Tools and Guidelines Development:** Crafting strategies for quality improvement at various institutional levels.
- **Monitoring and Evaluation:** Implementing comprehensive systems for internal and external review to maintain process integrity.


The chief objectives of the IQAC encapsulate:

- **Continuous Improvement:** Instituting mechanisms for ongoing, dynamic, and catalytic improvement in academic and administrative domains.
- **Quality Culture:** Embedding a culture of quality within the institution's ethos.
- **Best Practices:** Advocating the adoption and normative integration of superior practices institution wide.

Academic Audit:

The objectives of an academic audit are primarily focused on assessing and improving the quality of education within an academic institution. While specific objectives can vary depending on the institution and its goals, common objectives include:

1. **Quality Assurance:** To ensure that the academic programs and services meet certain quality standards and are in line with the institution's mission and goals. This includes evaluating the effectiveness of teaching methods, course content, and the achievement of learning outcomes.
2. **Enhancement of Teaching and Learning:** To identify strengths and weaknesses in the curriculum, teaching methods, and learning resources, with the aim of enhancing the overall teaching and learning experience for both faculty and students.
3. **Accountability:** To provide accountability to stakeholders, including students, parents, government bodies, and accrediting agencies, regarding the institution's performance and use of resources.
4. **Curriculum Development:** To review and assess the relevance, coherence, and progression of the curriculum to ensure it meets the current and future needs of students and aligns with industry standards and expectations.
5. **Faculty Development:** To identify opportunities for faculty development and support, ensuring that instructors are well-qualified, effectively supported, and engaged in continuous professional development.
6. **Resource Allocation:** To assess the adequacy and effectiveness of the physical, financial, and technological resources available to students and faculty, and to inform decision-making regarding resource allocation.
7. **Continuous Improvement:** To establish a culture of continuous improvement by regularly reviewing and updating academic programs, policies, and procedures based on audit findings.
8. **Compliance with Standards and Regulations:** To ensure that the institution complies with national and international standards and regulations for higher education.


 DIRECTOR
 INTERNATIONAL INSTITUTE
 OF BUSINESS STUDY
 #75 Muttasagarahalli, Jalahalli
 Bengaluru North - 562157

9. **Student Support Services:** To evaluate the effectiveness of student support services, including advising, counselling, and extracurricular activities, in enhancing the student experience and supporting student success.
10. **Research and Innovation:** In some cases, to assess the quality and impact of research and innovation activities within the institution, ensuring they contribute to the institution's mission and enhance its reputation.

Academic Audit - IHS

IHS has a comprehensive framework for conducting both internal and external academic audits within an educational institution, focusing on various criteria and areas of evaluation. This structured approach is aimed at ensuring the quality and relevance of academic programs, incorporating feedback mechanisms, and fostering continuous improvement. Here's a summarized analysis and suggestions for further improvement:

Summary of the Audit Framework

- **Quarterly Internal Audit:** Academic Audit is conducted once in every 3 months led by the Academic Director.
- **Annual External Audit:**
- **Annual Internal Audit:** Conducted by an internal committee led by the Academic Director, focusing on curriculum design, evaluation processes, stakeholder feedback, and more.
- **Annual External Audit:** Performed by an external resource person, enhancing objectivity, and bringing external expertise into the audit process.

Key Areas of Focus and Suggestions for Improvement:

1. **Curriculum Design and Syllabus Development:**
 - **Steps Followed in the Designing of Syllabus and Curriculum (Board of Studies - BOS)**
 - **Audit Objective:** To evaluate the thoroughness, inclusivity, and relevance of the process used to design and update the syllabus and curriculum.
 - **Evaluation Criteria:**
 1. Inclusivity of stakeholder consultation (Faculty, industry experts, alumni, students).
 2. Adequacy of needs analysis to determine curriculum content and outcomes.
 3. Benchmarking against leading institutions for quality assurance.
 4. Clarity and measurability of learning outcomes.
 5. Approval process efficiency and thoroughness by the BOS.
 - **BOE/Evaluation**
 - **Audit Objective:** To assess the fairness, transparency, and comprehensiveness of the Board of Examiners (BOE) in evaluating student performance.
 - **Evaluation Criteria:**
 1. Procedures for setting and reviewing examination papers.
 2. Mechanisms for marking and moderation to ensure consistency and fairness.
 3. Processes for handling grievances and re-evaluations.
 4. Accuracy and security in the recording and reporting of results.
 - **Stakeholders Feedback**
 - **Audit Objective:** To evaluate the process of collecting, analyzing, and acting upon feedback from stakeholders (students, alumni, employers, faculty).
 - **Evaluation Criteria:**
 1. Diversity and frequency of feedback mechanisms (surveys, focus groups, interviews).
 2. Responsiveness to feedback in curriculum development and teaching practices.
 3. Evidence of improvements or changes implemented based on feedback.

- **Add-on/Certificate Courses**
 - **Audit Objective:** To assess the relevance, quality, and integration of add-on and certificate courses offered alongside the main curriculum.
 - **Evaluation Criteria:**
 1. Alignment with industry trends and student career objectives.
 2. Quality of course content and instruction.
 3. Integration with the main curriculum and ease of access for students.
 4. Impact on student employability and skill development.

- **Credits Allotted/Distribution**

- **Audit Objective:** To evaluate the rationale and effectiveness of the credit distribution across the curriculum.
- **Evaluation Criteria:**
 1. Alignment of credit distribution with learning outcomes and course objectives.
 2. Balance between core, elective, and practical learning components.
 3. Compliance with accreditation standards and educational norms.
 4. Flexibility for students in meeting their educational and career goals.

2. Curriculum Transaction & Implementation:

- **Lesson Plan for the Lecture Hour**
 - **Audit Objective:** To assess whether the lesson plans are well-structured, align with the curriculum objectives, and are executed as planned.
 - **Evaluation Criteria:** Clarity, comprehensiveness, alignment with learning outcomes, and adaptability to student feedback.
- **Teaching Methods & Teaching Aids**
 - **Audit Objective:** To evaluate the variety and effectiveness of teaching methods and aids used in delivering the curriculum.
 - **Evaluation Criteria:** Use of innovative teaching methods, incorporation of teaching aids to enhance understanding, and alignment with lesson objectives.
- **E-Learning Modules**
 - **Audit Objective:** To assess the integration and effectiveness of e-learning modules in the curriculum.
 - **Evaluation Criteria:** Accessibility, interactivity, student engagement, and contribution to the learning outcomes.
- **Project Work:**
 - **Audit Objective:** To examine the relevance, rigor, and integration of project work in the postgraduate curriculum.
 - **Evaluation Criteria:** Alignment with program objectives, industry relevance, research component, and mentorship quality.
- **Internal Assessment: Components & Uniqueness**
 - **Audit Objective:** To evaluate the components of internal assessments and their uniqueness in measuring student learning accurately.
 - **Evaluation Criteria:** Variety, fairness, relevance to learning outcomes, and the inclusion of innovative assessment methods.
- **Student Support: Remedial Coaching**
 - **Audit Objective:** To assess the availability and effectiveness of remedial coaching for students needing additional support.
 - **Evaluation Criteria:** Accessibility, impact on student performance, customization based on student needs, and teacher involvement.
- **Parents Meeting: Evaluation of Student's Progress**
 - **Audit Objective:** To examine the structure and effectiveness of parent-teacher meetings in communicating student progress.


DIRECTOR
INTERNATIONAL INSTITUTE
OF BUSINESS STUDY
 #75 Mubuyulohi, Jals Habi,
 Bangalore North - 562157

- Evaluation Criteria: Frequency, comprehensiveness, feedback mechanism, and follow-up actions.
- Steps Taken on the Feedback
 - Audit Objective: To assess the mechanism for collecting feedback and the responsiveness to stakeholder feedback.
 - Evaluation Criteria: Feedback collection process, analysis, and implementation of changes based on feedback.
- Attendance
 - Audit Objective: To evaluate the monitoring and impact of student attendance on academic performance.
 - Evaluation Criteria: Attendance policy, monitoring system, and correlation with student performance.
- Teaching Diary and Teaching Notes
 - Audit Objective: To assess the organization and utility of teaching diaries and notes in planning and delivering lessons.
 - Evaluation Criteria: Completeness, regular updates, and effectiveness in improving teaching quality.
- Number of Teaching Staff
 - Audit Objective: To evaluate the adequacy and quality of teaching staff, including contract, guest, and part-time lecturers.
 - Evaluation Criteria: Qualifications, experience, student-to-teacher ratio, and contribution to the academic environment.
- Use of Supplementary Teaching Tools and Application of ICT
 - Audit Objective: To assess the use of supplementary teaching tools and the integration of Information and Communication Technology (ICT) in teaching.
 - Evaluation Criteria: Variety, effectiveness, and enhancement of student learning experiences.
- Student-Centric Activities
 - Audit Objective: To evaluate the range and impact of student-centric activities on learning and development.
 - Evaluation Criteria: Diversity of activities, student engagement, learning outcomes, and personal development.
- Student Seminars
 - Audit Objective: To assess the organization, participation, and learning outcomes of student seminars.
 - Evaluation Criteria: Relevance, engagement, skill development, and feedback.
- Experiential Learning
 - Audit Objective: To evaluate the integration and effectiveness of experiential learning opportunities.
 - Evaluation Criteria: Relevance, student involvement, learning outcomes, and real-world application.
- Student Assignment
 - Audit Objective: To assess the relevance, challenge, and alignment of student assignments with curriculum goals.
 - Evaluation Criteria: Clarity, learning outcomes, feedback, and innovation.
- Student Feedback (Analysis Done or Not)
 - Audit Objective: To evaluate the collection, analysis, and action on student feedback regarding teaching and learning.
 - Evaluation Criteria: Systematic collection, comprehensive analysis, responsiveness, and evidence of improvements.

3. Student Support.

- Projects Completed/Ongoing


DIRECTOR
INTERNATIONAL INSTITUTE
OF BUSINESS STUDY
 #25 Muthugandanak, Jain Hobb,
 Bengaluru North - 562157

- **Audit Objective:** To assess the scope, impact, and relevance of faculty-led projects, including completed and ongoing efforts.
- **Evaluation Criteria:** Alignment with academic and industry needs, outcomes, innovation, and student involvement.
- **Government or Non-Government Grants**
 - **Audit Objective:** To evaluate the faculty's ability to secure funding for research or project work.
 - **Evaluation Criteria:** Number and size of grants, source diversity, and grant utilization effectiveness.
- **Seminars/Conferences Attended**
 - **Audit Objective:** To assess the faculty's engagement in professional development and scholarly communities.
 - **Evaluation Criteria:** Relevance to their field, frequency of attendance, and contributions (presentations, panel discussions).
- **Papers/Articles/Books Published**
 - **Audit Objective:** To evaluate the faculty's research output and its impact on their field of expertise.
 - **Evaluation Criteria:** Publication quality and quantity, citation index, and contributions to advancing knowledge.
- **FDP/MDP/Training Program/Workshop**
 - **Audit Objective:** To assess the faculty's participation in and contribution to professional development programs.
 - **Evaluation Criteria:** Participation level, areas covered, and application of learned skills in their teaching and research.
- **Preparation of E-Learning Materials/Content**
 - **Audit Objective:** To evaluate the faculty's contributions to the development of e-learning materials and content.
 - **Evaluation Criteria:** Quality, innovation, accessibility, and usage statistics of the developed materials.
- **Acted as Resource Persons**
 - **Audit Objective:** To assess the faculty's role in sharing expertise with wider academic or professional communities.
 - **Evaluation Criteria:** Events participated in as a resource person, topics covered, and feedback from participants.
- **M.Phil. & Ph.D. Awarded**
 - **Audit Objective:** To assess the faculty's effectiveness and contribution as research supervisors.
 - **Evaluation Criteria:** Number of M.Phil. and Ph.D. candidates supervised, completion rates, and quality of research produced.
- **Extension Activities Awards**
 - **Audit Objective:** To evaluate the faculty's engagement in and recognition for extension activities.
 - **Evaluation Criteria:** Nature, impact, and recognition of extension activities, including community service and outreach programs.
- **Collaborative Activities (Student & Faculty Exchange)**
 - **Audit Objective:** To assess the faculty's involvement in promoting and participating in collaborative activities.
 - **Evaluation Criteria:** Number and scope of collaborative projects, student and faculty exchange programs, and partnerships with other institutions or industries.

4. Student Engagement.


DIRECTOR
INTERNATIONAL INSTITUTE
OF BUSINESS STUDY
 #75 Muthugandahalli, Jakkur Hubli,
 Bengaluru North - 562157


- **Students Participated in Extension Activities & Club Activities**
 - **Audit Objective:** To assess the level of student involvement in extension and club activities.
 - **Evaluation Criteria:** Participation rates, diversity of activities, leadership roles assumed by students, and the impact of these activities on student development and community well-being.
- **Student Involvement in Extra-Curricular & Co-Curricular Activities**
 - **Audit Objective:** To evaluate the range and depth of student participation in activities beyond the curriculum that contribute to their personal and professional growth.
 - **Evaluation Criteria:** Types of activities (sports, arts, debates, etc.), achievements, skills developed, and recognition received.
- **Study Tour/Industrial Visits/Exhibitions/Internship/Training**
 - **Audit Objective:** To assess the practical exposure students gain through various external engagements.
 - **Evaluation Criteria:** Relevance to their field of study, learning outcomes, application of theoretical knowledge in practical settings, and networking opportunities.
- **Achievements**
 - **Audit Objective:** To catalog and evaluate the achievements of students in academic, extra-curricular, and co-curricular activities.
 - **Evaluation Criteria:** Levels of achievement (local, national, international), recognition received (awards, scholarships, publications), and impact on career readiness and personal development.

5. Departmental Activities:

- **MoUs Signed**
 - **Audit Objective:** To assess the department's efforts in establishing formal partnerships and collaborations.
 - **Evaluation Criteria:** Number and scope of Memorandums of Understanding (MoUs) signed with industry, research centers, and educational institutions, their objectives, and outcomes.
- **Consultancy**
 - **Audit Objective:** To evaluate the department's engagement in consultancy work and its impact on industry and society.
 - **Evaluation Criteria:** Nature, scope, and number of consultancy projects, revenue generated, and contribution to departmental expertise and reputation.
- **Collaborations**
 - **Audit Objective:** To assess the effectiveness and outcomes of collaborative projects and activities with external entities.
 - **Evaluation Criteria:** Types of collaborations (research, educational, community service), partners involved, and tangible outcomes of these collaborations.
- **Association Meetings**
 - **Audit Objective:** To evaluate the role and impact of association meetings in fostering a professional community within the department.
 - **Evaluation Criteria:** Frequency, participation, objectives, and outcomes of meetings, including enhanced collaboration and knowledge sharing.
- **Guest Lectures**
 - **Audit Objective:** To assess the contribution of guest lectures to the educational experience.
 - **Evaluation Criteria:** Number and quality of guest lectures, expertise of speakers, relevance to curriculum, and student feedback.
- **Conference/Seminar/Workshop Conducted**
 - **Audit Objective:** To evaluate the department's role in disseminating and generating knowledge through conferences, seminars, and workshops.


DIRECTOR
INTERNATIONAL INSTITUTE
OF BUSINESS STUDY
 #75 Matangasatani, Jaka Makas,
 Benghalore North - 562157

- Evaluation Criteria: Scale, frequency, participation (internal and external), and impact on academic and professional communities.
 - Extension Activity
 - Audit Objective: To assess the department's engagement with the community and contribution to societal development through extension activities.
 - Evaluation Criteria: Types, scale, and impact of extension activities, involvement of faculty and students, and community feedback.
 - Interaction with Industry/Research Centres/Educational Institutions
 - Audit Objective: To evaluate the department's efforts in maintaining dynamic interactions with industry, research centers, and other educational institutions.
 - Evaluation Criteria: Nature and frequency of interactions, partnerships for internships, research, guest lectures, and their benefits to students and faculty.
6. Evaluation and Results:
- Conduct of Internal Examinations
 - Audit Objective: To assess the planning, execution, and integrity of internal examinations.
 - Evaluation Criteria: Examination scheduling, adherence to academic standards, security measures to prevent malpractice, and feedback mechanisms for continuous improvement.
 - Maintenance of Marks Register/File
 - Audit Objective: To evaluate the system for recording and maintaining marks to ensure accuracy, confidentiality, and accessibility.
 - Evaluation Criteria: Maintenance of physical and electronic records, backup procedures, and access controls to ensure data integrity and security.
 - Result of University Examinations (Last Exam)
 - Audit Objective: To review the performance of students in the most recent university examinations.
 - Evaluation Criteria: Overall pass percentage, distinctions, and any discrepancies or issues reported during the examination process.
 - Analysis of University Results (Percentage of Passed Students)
 - Audit Objective: To analyze the trends in examination results, including pass percentages and academic achievements.
 - Evaluation Criteria: Year-on-year comparison of results, identification of patterns or areas of concern, and measures taken to address any identified issues.
 - Newsletter/Magazine
 - Audit Objective: To evaluate the role of newsletters or magazines in showcasing the department's academic and extracurricular achievements.
 - Evaluation Criteria: Frequency of publication, content quality, student and faculty involvement in production, and the effectiveness of these publications in enhancing the department's reputation.
 - Placement
 - Audit Objective: To assess the effectiveness of the placement cell or mechanism in facilitating student employment opportunities.
 - Evaluation Criteria: Number and quality of placements, diversity of recruiters, preparation and support provided to students, and feedback from recruiters and alumni.
7. Overall Recommendations:
- Enhancing the documentation and systematization of processes to ensure consistency and transparency.
 - Increasing engagement with external stakeholders for a broader perspective on curriculum relevance.
 - Focusing on faculty development to adopt innovative teaching methods and improve student learning outcomes.


 DIRECTOR
 INTERNATIONAL INSTITUTE
 OF BUSINESS STUDY
 #75 Mahanagarahalli, Jalahalli,
 Bengaluru North - 562157

- Implementing a robust mechanism for tracking and acting on feedback from all stakeholders.
- Strengthening industry and academic collaborations to enhance the practical relevance of academic programs.

This framework and the suggestions for improvement underscore the importance of a dynamic and responsive academic environment that can adapt to changing educational needs and expectations.


DIRECTOR
INTERNATIONAL INSTITUTE
OF BUSINESS STUDY
BTS Malugadahan, JICA Hub
Bengaluru North - 562157

Academic Audit Report-IIBS

Quarterly Audit 1 – 2023-2024

Name of the Department: PGDM

Date: September 29th 2023

Name of Audit Team: Dr Lalitha Raman

Criterion	Items	Verification Yes / No	Supporting Documents	Comments	Suggestions for improvement
Curriculum Transaction	Steps followed in the designing of syllabus and curriculum (BOB) BOE/ Evaluation	✓	✓	New syllabus drafted & implemented	
	Stakeholders Feedback	✓	✓	Collected and analysed	
	Add-on/Certificate Courses	✓		Corporate Etiquette started for new batch	
	Credits allotted / distribution	✓	✓		
	Lesson plan for the lecture hour.	✓		Not all faculty submitted the lesson plan	
	Teaching methods & teaching aids	✓	✓		
Curriculum Transaction	E-learning modules	✓		Must be maintained with the faculty file	
	Project work PG	✓			
	Internal assessment – components – Uniqueness	✓	✓		
	Student support – remedial coaching	✓		Conducted but not submitted	
	Parents meeting – evaluation of student's progress			Not conducted	


 DIRECTOR
 INTERNATIONAL INSTITUTE
 OF BUSINESS STUDY
 #75 Murthugadaiyah, Jaya Huda,
 Bengkalu North - 582157

	Steps taken on the feedback	✓	✓	Action taken report	
	Attendance	✓	✓	FDP documents submitted	
	Teaching Diary and Teaching Notes	✓	✓		
	No of Teaching staff including contract/Guest/PTL	✓	✓	25 Faculty	
	Use of supplementary teaching tools and application of ICT	✓	✓		
	Student Centric Activities	✓	✓		
	Student seminars	✓	✓		
	Experiential Learning	✓	✓		
	Student Assignment	✓	✓		
	Student Feedback (Analysis done or not)	✓	✓		
Faculty Profile	Projects completed / on going	✓	✓		
	Govt. or Non-Govt. Grants	✓		Projects ongoing	
	Seminars / conferences attended	✓	✓	Guest Lectures organised	
	Papers / articles / books published	✓		Not all documents are submitted	
	FDP /MDP / Training Program / Workshop	✓	✓		
	Preparation of E-learning materials / Content	✓	✓		
	Acted as resource persons	✓		Less participation as resource persons	
	M.Phil.& Ph. D awarded				
	Extension Activities Awards				
	Collaborative Activities (Student & Faculty Exchange)	Yet to be organised			
Profile of Students	Students participated Extension Activities & Club Activities	✓	✓		
	Students' involvement in extra-curricular & Co-	✓	✓		


 DIRECTOR
 INTERNATIONAL INSTITUTE
 OF BUSINESS STUDY
 #75 Munnugedakalu, Jara Hobli
 Bengaluru North - 562157

	curricular activities				
	Study tour / industrial visits / exhibitions / Internship / Training	✓	✓		
	Achievements	✓	✓		
Activities of the Department	MoUs signed	✓	✓		
	Consultancy	✓	✓		
	Collaborations				
	Association Meetings	✓	✓		
	Guest lectures	✓	✓	Industry experts	
	Conference / Seminar / Workshop conducted				
	Extension Activity	✓	✓		
	Interaction with Industry / Research Centres / Educational Institutions				
Evaluation & Results	Conduct of Internal Examinations	✓	✓		
	Maintenance of Marks Register/File	✓	✓		
	Result of Examinations (Last Exam)	✓		Only DTE	
	Analysis of Results (Percentage passed students)			TEE in November	
	Newsletter / Magazine	✓	✓		
	Placement	✓	✓	Records maintained by Placement cell	

Please comment on SWOC Analysis:

Strength:

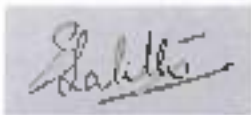
1. Curriculum Designing & Delivery
2. Management Orientation Module for the freshers

Weakness:

Opportunities:

1. Research Collaborations

T. J. Jayaram
DIRECTOR
INTERNATIONAL INSTITUTE
OF BUSINESS STUDY
 #75 Mathugudahalli Jakkur Hobli,
 Bengaluru North - 560077

Challenges:	2. Government Grants 1. Filling Certification courses in the curriculum
Best Practice (s) / Innovations of the Department:	
Future Plans of the Department:	NBA
	 Dr. Lalitha Raman
Signature of the Auditee	Signature of the Academic Audit member


DIRECTOR
INTERNATIONAL INSTITUTE
OF BUSINESS STUDY
 #15 Murugudanku, Joro Hubli,
 Bengaluru North - 562157


Academic Audit Report-IIBS
Quarterly Audit 2 – 2023-2024

Name of the Department: PGDM


Date: December 30th 2023

Name of Audit Team: Dr Lalitha Raman

Criteria	Items	Verification	Supporting Documents	Comments	Suggestions for improvement
		Yes / No			
Criterion	Steps followed in the designing of syllabus and curriculum (BOS)	✓	✓	New syllabus drafted & implemented	
	ROI/ Evaluation	✓	✓	TEE marks evaluated and submitted to the COE and results declared	
	Stakeholders Feedback	✓	✓	Collected and analysed	
	Add-on/Certificate Courses	✓		Corporate Etiquette started for new batch	
	Credits allotted / distribution	✓	✓		
	Lesson plan for the lecture hour.	✓		Not all faculty submitted the lesson plan	
Curriculum Transaction	Teaching methods & teaching aids	✓	✓		
	E-learning modules	✓		Must be maintained with the faculty file	
	Project work PG	✓			
	Internal assessment – components – Uniqueness	✓	✓		
	Student support – remedial coaching	✓		Conducted but not submitted	
	Parents meeting – evaluation of student's progress			Not conducted	


 DIRECTOR
 INTERNATIONAL INSTITUTE
 OF BUSINESS STUDY
 F75 Muthayyachahalli, Jeta Halli,
 Bengaluru North - 562157

	Steps taken on the feedback	✓	✓	Action taken report	
	Attendance	✓	✓	ERP documents submitted	
	Teaching Diary and Teaching Notes	✓	✓		
	No of Teaching staff including contract/Guest/PTI.	✓	✓	25 Faculty	
	Use of supplementary teaching tools and application of ICT	✓	✓		
	Student Centric Activities	✓	✓		
	Student seminars	✓	✓		
	Experiential Learning	✓	✓		
	Student Assignment	✓	✓		
	Student Feedback (Analysis done or not)	✓	✓		
Faculty Profile	Projects completed / on going	✓	✓		
	Govt. or Non-Govt. Grants	✓		Projects ongoing	
	Seminars / conferences attended	✓	✓	Guest Lectures organised	
	Papers / articles / books published	✓		Not all documents are submitted	
	FDP/MDP / Training Program / Workshop	✓	✓		
	Preparation of E-learning materials / Content	✓	✓		
	Acted as resource persons	✓		Less participation as resource persons	
	M.Phil.& Ph. D awarded				
	Extension Activities Awards				
	Collaborative Activities (Student & Faculty Exchange)	Yet to be organised			
Profile of Students	Students participated Extension Activities & Club Activities	✓	✓		
	Students' involvement in extra-curricular & Co-	✓	✓		


 DIRECTOR
 INTERNATIONAL INSTITUTE
 OF BUSINESS STUDY
 #75 Muthugodanahalli, Jalah Hobli,
 Bengaluru North - 562157

	curricular activities				
	Study tour / industrial visits / exhibitions / Internship / Training	✓	✓		
	Achievements	✓	✓		
Activities of the Department	MtUs signed	✓	✓		
	Consultancy	✓	✓		
	Collaborations				
	Association Meetings	✓	✓		
	Guest lectures	✓	✓	Industry experts	
	Conference / Seminar / Workshop conducted				
	Extension Activity	✓	✓		
	Interaction with Industry / Research Centres / Educational Institutions				
Evaluation & Results	Conduct of Internal Examinations	✓	✓		
	Maintenance of Marks Register/File	✓	✓		
	Result of Examinations (Last Exam)	✓		Only DTE	
	Analysis of Results (Percentage passed students)			TTE in November	
	Newsletter / Magazine	✓	✓		
	Placement	✓	✓	Records maintained by Placement cell	

Please comment on SWOC Analysis:

Strength:

- Active Student Participation
- Peer mentoring is carried out among students.

Weakness:

- Incomplete Documentation

T. Jank
 DIRECTOR
 INTERNATIONAL INSTITUTE
 OF BUSINESS STUDY
 #75 Malburgadobah, Jans Motil,
 Bengaluru North - 562157

- Parental engagement is not conducted

Opportunities:

- Faculty must engage themselves in research.
- Documents need to be filed more systematically.

Challenges:

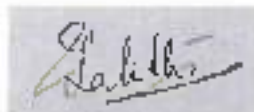
- Designing the curriculum and conduct of BOS, Academic council meeting.

Best Practice (s) / Innovations of the Department:

- Mentoring
- Alumni engagement
- IFS

Future Plans of the Department:

- NBA accreditation
- AIC



Dr. Lalitha Raman

Signature of the Auditee

Signature of the Academic Audit member



**DIRECTOR
INTERNATIONAL INSTITUTE
OF BUSINESS STUDY
#75 Muniswamyiah, 1st Floor,
Bengaluru North - 562157**

Academic Audit Report-IIBS
Quarterly Audit 3 – 2023-2024

Name of the Department: PGDM

Date: March 30th 2024

Name of Audit Team: Dr Lalitha Raman

Criteria	Items	Verification	Supporting Documents	Comments	Suggestions for improvement
		Yes / No			
Criterion	Steps followed in the designing of syllabus and curriculum (RCS)	✓	✓	New syllabus drafted & implemented	
	BOE/ Evaluation	✓	✓	Results Declared	
	Stakeholders Feedback	✓	✓	Collected and analysed	
	Add-on/Certificate Courses	✓	✓		
	Credits allotted / distribution	✓	✓		
Curriculum Transaction	Lesson plan for the lecture hour	✓	✓	Submitted	
	Teaching methods & teaching aids	✓	✓		
	E-learning modules	✓	✓	maintained	
	Project work PG	✓	✓		
	Internal assessment – components – Uniqueness	✓	✓		
	Student support – remedial coaching	✓	✓		
	Parents meeting – evaluation of student's progress	✓		Parents are communicated	
	Steps taken on the feedback	✓	✓	Action taken report	
	Attendance	✓	✓	ERP documents submitted	
	Teaching Diary and Teaching Notes	✓	✓		
	No of Teaching staff including	✓	✓	25 Faculty	


DIRECTOR
INTERNATIONAL INSTITUTE
OF BUSINESS STUDY
 R/S Methugadahalli, Jakkur Hobli,
 Bengaluru - 560017

	contract/Guest/PTL				
	Use of supplementary teaching tools and application of ICT	✓	✓		
	Student Centric Activities	✓	✓		
	Student seminars	✓	✓		
	Experiential Learning	✓	✓	Submitted	
	Student Assignment	✓	✓		
	Student Feedback (Analysis done or not)	✓	✓	Monthly Feedback is taken and analysed	
Faculty Profile	Projects completed / on going	✓	✓		
	Govt. or Non-Govt. Grants	✓		Projects ongoing	
	Seminars / conferences attended	✓	✓	Guest Lectures organised	
	Papers / articles / books published	✓		Not all documents are submitted	
	FDP / MDP / Training Program / Workshop	✓	✓		
	Preparation of E-learning materials / Content	✓	✓		
	Acted as resource persons	✓		Less participation as resource persons	Increase collaborative activities with other insitutions
	M.Phil. & Ph. D awarded				
	Extension Activities Awards				
	Collaborative Activities (Student & Faculty Exchange)	Yet to be organised			
Profile of Students	Students participated Extension Activities & Club Activities	✓	✓		
	Students' involvement in extra-curricular & Co-curricular activities	✓	✓		
	Study tour / industrial visits / exhibitions / Internship / Training	✓	✓		
	Achievements	✓	✓		


 DIRECTOR
 INTERNATIONAL INSTITUTE
 OF BUSINESS STUDY
 #75 Kuchingdahan, Jala Harau,
 Bangkalan, Madura - 692152

Activities of the Department	MoUs signed	✓	✓		
	Consultancy	✓	✓		
	Collaborations				
	Association Meetings	✓	✓		
	Guest lectures	✓	✓	Industry experts	
	Conference / Seminar / Workshop conducted				
	Extension Activity	✓	✓		
	Interaction with Industry / Research Centres / Educational Institutions	✓		Organised	
Evaluation & Results	Conduct of Internal Examinations	✓	✓		
	Maintenance of Marks Register/File	✓	✓		
	Result of Examinations (Last Exam)	✓		Only DTE	
	Analysis of Results (Percentage passed students)			TTE in November	
	Newsletter / Magazine	✓	✓		
	Placement	✓	✓	Records maintained by Placement cell	

Please comment on SWOC Analysis:

Strength:

1. Updated Syllabus
2. Regular Faculty feedback targeting 90% feedback threshold for every faculty
3. Industry interaction

Weakness:

- Incomplete documentation

Opportunities:

1. Conference & Seminar funding to be obtained from UGC

T. J. J.
 DIRECTOR
 INTERNATIONAL INSTITUTE
 OF BUSINESS STUDY
 #75 Multiungari, Jata Hora,
 Bangalore North - 562157

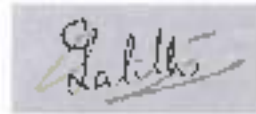
Challenges:

Best Practice (s) / Innovations of the Department:

- IFS
- Industry interaction
- Alumni connect

Future Plans of the Department:

- NBA accreditation
- AIC



Dr. Lalitha Raman

Signature of the Auditee

Signature of the Academic Audit member



DIRECTOR
INTERNATIONAL INSTITUTE
OF BUSINESS STUDY
P75 Muthugodhali, Jaya Moha,
Bengaluru North - 562137

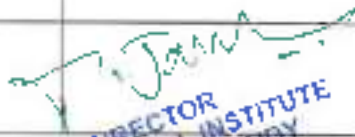
Academic Audit Report-ITBS
Annual External Audit 2023-2024

Name of the Department: PGDM

Date: 27th July 2024

Name of Audit Team: Dr Lalitha Raman

	Items	Verification	Supporting Documents	Comments	Suggestions for improvement
		Yes / No			
Criterion	Steps followed in the designing of syllabus and curriculum (BOS)	✓	✓	BoS constituted for the new batch for Revision of the syllabus	
	BOE/ Evaluation	✓	✓		
	Stakeholders Feedback	✓	✓	Submitted & Analysed	
	Add-on/Certificate Courses	✓	✓	Submitted	
	Credits allotted / distribution	✓	✓		
Curriculum Transaction	Lesson plan for the lecture hour.	✓	✓	Submitted	
	Teaching methods & teaching aids	✓	✓		
	E-learning modules	✓	✓		Suggested to create MOOC Courses
	Project work PG	✓	✓		
	Internal assessment – components – Uniqueness	✓	✓	Evaluated	
	Student support - remedial coaching	✓	✓		
	Parents meeting – evaluation of student's progress	✓	✓	Parents are communicated about the students' progress	
	Steps taken on the feedback	✓	✓	Action Taken reports submitted	


DIRECTOR
INTERNATIONAL INSTITUTE
OF BUSINESS STUDY
 875 Muthurajahalalli 2nd Stage
 Bengaluru North - 562157

Attendance	✓	✓	Taken in ERP	
Teaching Diary and Teaching Notes	✓	✓		
No of Teaching staff including contract/Guest/PTL	25	✓		
Use of supplementary teaching tools and application of ICT	✓	✓		
Student Centric Activities	✓	✓		
Student seminars	✓	✓	Conducted	
Experiential Learning	✓	✓	Industrial visits Conducted	
Student Assignment	✓	✓	Corrected and reissued to the students	
Student Feedback (Analysis done or not)	✓	✓	Curriculum feedback was obtained	
Projects completed / on going	✓	✓		
Govt. or Non-Govt. Grants	✓	✓	Documents submitted	Try to get Government Grants
Seminars / conferences attended	✓	✓	A few faculty attended Conferences but not presented	Present papers in National & International Conferences
Papers / articles / books published	✓	✓	Try publications in Scopus Journals	
FDP /MDI* / Training Program / Workshop	✓		Conducted	
Preparation of E-learning materials / Content	✓	✓		Prepare MOOC Content
Acted as resource persons	✓	✓		More faculty must act as resource person
M.Phil.& Ph. D awarded				
Extension Activities	✓	✓	Village Adoption	
Collaborative Activities (Student & Faculty Exchange)	International Exchange program conducted in Singapore & Malaysia			

Faculty Profile

V. Jagan
 DIRECTOR
 INTERNATIONAL INSTITUTE
 OF BUSINESS STUDY
 #15, Muthuganahalli, Jala Huni,
 Bengaluru North - 560157

Profile of Students	Students participated Extension Activities & Club Activities	✓	✓	Documents submitted
	Students involvement in extra-curricular & Co-curricular activities	✓	✓	Participated in Intra & Inter college fests
	Study tour / industrial visits / exhibitions / Internship / Training	✓	✓	Submitted
	Achievements	✓	✓	
Activities of the Department	MoUs signed	✓	✓	MoUs Submitted
	Consultancy	✓	✓	Revenue generated over 4L.
	Collaborations			Proposal Sent
	Association Meetings	✓	✓	
	Guest lectures	✓	✓	Industry experts
	Conference / Seminar / Workshop conducted	✓	✓	Planning an international conference in the month of September
	Extension Activity	✓	✓	Conducted
	Interaction with Industry / Research Centres / Educational Institutions	✓	✓	
Evaluation & Results	Conduct of Internal Examinations	✓	✓	Records properly maintained
	Maintenance of Marks Register/File	✓	✓	Maintained
	Result of Examinations (Last Exam)	✓	✓	2 nd trimester results declared
	Analysis of Results (Percentage passed students)	✓	✓	Analysed by the academics department
	Newsletter / Magazine	✓	✓	Newsletter
	Placement	✓	✓	Records maintained by the placements department

Please comment on SWOC Analysis :

T. Janku
 DIRECTOR
 INTERNATIONAL INSTITUTE
 OF BUSINESS STUDY
 #15 Malahalli, Jalahalli,
 Bengaluru North - 562157

Strength:

- Syllabus is well revised as per the industry requirement
- Stakeholder feedback is analysed and implemented
- Experiential learning and international collaborations
- IFS

Weakness:

- Absenteeism among students
- Government Grants are not explored

Opportunities:

- Faculty members to work on publications and need to visit large industrial units for experience.
- Documents need to be filed more systematically.

Challenges:

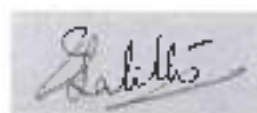
- Designing the curriculum and conduct of BOS, Academic council meeting.
- Conduct of Parents Teacher Meeting thrice during the program.

Best Practice (s) / Innovations of the Department:

- Mentoring
- Alumni engagement
- IFS

Future Plans of the Department:

- NBA accreditation
- AIC



Dr. Lalitha Raman

Signature of the Academic Audit member



**DIRECTOR
INTERNATIONAL INSTITUTE
OF BUSINESS STUDY
476 Marthogodiyalli, Jala Hubli,
Bengaluru North - 562157**

Signature of the Auditee


Academic Audit Report-IIBS
Annual Internal Audit 2023-2024

Name of the Department: PGDM

Date: 29th June 2024

Name of Audit Team: Dr Lalitha Raman

Criteria	Items	Verification	Supporting Documents	Comments	Suggestions for improvement
		Yes / No			
Criteria	Steps followed in the designing of syllabus and curriculum (BOS)	✓	✓	BoS constituted for the new batch for Revision of the syllabus	
	BOE/ Evaluation	✓	✓		
	Stakeholders Feedback	✓	✓	Submitted & Analysed	
	Add-on/Certificate Courses	✓	✓	Submitted	
	Credits allotted / distribution	✓	✓		
	Lesson plan for the lecture hour.	✓	✓	Submitted	
Curriculum Transaction	Teaching methods & teaching aids	✓	✓		
	E-learning modules	✓	✓		Suggested to create MOOC Courses
	Project work PG	✓	✓		
	Internal assessment – components – Uniqueness	✓	✓	Evaluated	
	Student support – remedial coaching	✓	✓		
	Parents meeting – evaluation of student's progress	✓	✓	Parents are communicated about the students' progress	
	Steps taken on the feedback	✓	✓	Action Taken reports submitted	


DIRECTOR
INTERNATIONAL INSTITUTE
OF BUSINESS STUDY
 #75 Muthuguda rd. 2nd Floor,
 Bengaluru North - 562167

Attendance	✓	✓	Taken in ERP	
Teaching Diary and Teaching Notes	✓	✓		
No of Teaching staff including contract/Guest/PTL	25	✓		
Use of supplementary teaching tools and application of ICT	✓	✓		
Student Centric Activities	✓	✓		
Student seminars	✓	✓	Conducted	
Experiential Learning	✓	✓	Industrial visits Conducted	
Student Assignment	✓	✓	Corrected and reissued to the students	
Student Feedback (Analysis done or not)	✓	✓	Curriculum feedback was obtained	
Projects completed / on going	✓	✓		
Govt. or Non-Govt. Grants	✓	✓	Documents submitted	Try to get Government Grants
Seminars / conferences attended	✓	✓	A few faculty attended Conferences but not presented	Present papers in National & International Conferences
Papers / articles / books published	✓	✓	Try publications in Scopus Journals	
FDP /MDP / Training Program / Workshop	✓		Conducted	
Preparation of E-learning materials / Content	✓	✓		Prepare MOOC Content
Acted as resource persons	✓	✓		More faculty must act as resource person
M.Phil. & Ph. D awarded				
Extension Activities	✓	✓	Village Adoption	
Collaborative Activities (Student & Faculty Exchange)			International Exchange program	

Faculty Profile

T. Sankar
DIRECTOR
INTERNATIONAL INSTITUTE
OF BUSINESS STUDY
 475 Muthiyappaiah, Jalah North,
 Bengaluru North - 562152

Profile of Students	Students participated Extension Activities & Club Activities	✓	✓	Documents submitted	
	Students involvement in extra-curricular & Co-curricular activities	✓	✓	Participated in Intra & Inter college fests	
	Study tour / industrial visits / exhibitions / Internship / Training	✓	✓	Submitted	
	Achievements	✓	✓		
Activities of the Department	MoUs signed	✓	✓	MoUs Submitted	
	Consultancy	✓	✓	Revenue generated over 3L	
	Collaborations			Proposal Sent	
	Association Meetings	✓	✓		
	Guest lectures	✓	✓	Industry experts	
	Conference / Seminar / Workshop conducted	✓	✓		ICSSR, UGC can be approached for funding, which will add value
	Extension Activity	✓	✓	Conducted	
Evaluation & Results	Interaction with Industry / Research Centres / Educational Institutions				
	Conduct of Internal Examinations	✓	✓	Records properly maintained	
	Maintenance of Marks Register/File	✓	✓	Maintained	
	Result of Examinations (Last Exam)	✓	✓		
	Analysis of Results (Percentage passed students)	✓	✓	Analysed by the academics department	
	Newsletter / Magazine	✓	✓	Newsletter	
	Placement	✓	✓	Records maintained by the placements department	

Please comment on SWOC Analysis :

T. Janku
DIRECTOR
INTERNATIONAL INSTITUTE
OF BUSINESS STUDY
 #75 Muthugedahalli, Jolarpettai,
 Bengaluru, North - 562157

Strengths:

- Syllabus is well modified as per the industry requirement
- Stakeholder feedback is analysed and implemented
- Experiential learning and international collaborations

Weakness:

- Government Grants are not explored
- A few faculty are not presenting papers in the international conferences
- Must focus on MOOC content development

Opportunities:

- Publish more articles in SCOPUS journals
- Funding for conferences can be obtained from ICSSR and UGC

Challenges:

- Continuously updating the curriculum and conducting Board of Studies (BOS) meetings to ensure relevance and quality is a challenging task.
- Conducting parent-teacher meetings regularly requires significant effort and coordination.

Best Practice (s) / Innovations of the Department:

- Strong Mentoring system
- Village Adoption
- IFS

Future Plans of the Department:

- NBA Accreditation
- Enhanced Collaborations nationally & Internationally

Signature of the Auditee


Dr. Kethan Maanyam

Signature of the Academic Audit member

PRINCIPAL
International Institute of Business Study
#75, Mudhugadahalli, Bangalore North,
Jata Hobli, Bangalore - 562157


DIRECTOR
INTERNATIONAL INSTITUTE
OF BUSINESS STUDY
#75 Mudhugadahalli, Jata Hobli,
Bangalore North - 562157

Academic Audit Report-IIRS
Quarterly Audit 1 – 2022-2023

Name of the Department: PGDM

Date: September 30th 2022

Name of Audit Team: Dr Lalitha Raman

Criteria	Items	Verification	Supporting Documents	Comments	Suggestions for improvement
		Yes / No			
Criterion	Steps followed in the designing of syllabus and curriculum (BOS)	✓	✓	Syllabus has been approved by the BOS and implemented	
	BOE/ Evaluation	✓	✓	TEE marks evaluated and submitted to the COE and results declared	DTE marks documents should be maintained
	Stakeholders Feedback	✓	✓		Collection of feedback from initial classes and MOM
	Add-on/Certificate Courses				To be started
	Credits allotted / distribution	✓	✓		
Curriculum Transaction	Lesson plan for the lecture hour.	✓	✓		Few faculties must provide the hard copy of lesson plan
	Teaching methods & teaching aids	✓	✓		
	E-learning modules	✓	✓		
	Project work PG	NA			
	Internal assessment – components – Uniqueness Student support – remedial coaching	✓ --	✓ --		


 DIRECTOR
 INTERNATIONAL INSTITUTE
 OF BUSINESS STUDY
 #79 Murugudatalli, Jalah Hubli,
 Bengaluru North - 562157

Parents meeting – evaluation of student's progress	--	--		
Steps taken on the feedback		✓		
Attendance		✓	Attendance records are to be properly maintained	
Teaching Diary and Teaching Notes	✓	✓		
No of Teaching staff including contract/Guest/PTL	✓	✓	21 Faculty	
Use of supplementary teaching tools and application of ICT	✓	✓		
Student Centric Activities	✓	✓		
Student seminars	✓	✓		
Experiential Learning	✓		Industrial visit	Industrial Visit Report must be submitted
Student Assignment	✓	✓		
Student Feedback (Analysis done or not)	✓	✓	Faculty Feedback is analysed	Action Taken Report to be submitted
Projects completed / on going	✓	✓		
Govt. or Non-Govt. Grants				
Seminars / conferences attended	✓		Not all documents are submitted	
Papers / articles / books published	✓		Not all documents are submitted	
FDP/MDP / Training Program / Workshop	✓	✓		
Preparation of E-learning materials / Content	✓	✓		
Acted as resource persons				
M.Phil.& Ph. D awarded				
Extension Activities Awards				
Collaborative Activities (Student & Faculty Exchange)			NA	

Faculty Profile

NA

T. Sanku
 DIRECTOR
 INTERNATIONAL INSTITUTE
 OF BUSINESS STUDY
 #75, Mulhugachanalli, Jata Hobi,
 Bengaluru North - 562157

Profile of Students	Students participated Extension Activities & Club Activities	✓	✓		
	Students' involvement in extra-curricular & Co-curricular activities	✓	✓		
	Study tour / industrial visits / exhibitions / Internship / Training	✓	✓		
	Achievements	✓	✓		
Activities of the Department	MoUs signed	✓	✓		Stamp paper is a must
	Consultancy	✓	✓		
	Collaborations				
	Association Meetings	✓	✓		
	Guest lectures	✓	✓	Industry experts	
	Conference / Seminar / Workshop conducted	✓	✓		ICSSR, UGC can be approached for funding, which will add value
	Extension Activity	✓	✓		
Evaluation & Results	Interaction with Industry / Research Centres / Educational Institutions	--	--		
	Conduct of Internal Examinations	✓	✓		
	Maintenance of Marks Register/File	✓	✓		
	Result of Examinations (Last Exam)				Results are to be released
	Analysis of Results (Percentage passed students)	NA			
	Newsletter / Magazine	✓	✓	News Letter	
Placement	✓	✓			

Please comment on SWOC Analysis :

Strength:

1. MOM Program
2. Curriculum designed as per industry requirements

Weakness:

V. Jany
 DIRECTOR
 INTERNATIONAL INSTITUTE
 OF BUSINESS STUDY
 #75, Muthugadaballi, Jain Hall,
 Bengaluru North 562167

Opportunities:

Challenges:

- Finding Resource person to teach IFS classes

Practice (s)/ Innovations of the Department:

- Regularly refining the syllabus through ION
- IBS Finishing School Program

Future Plans of the Department:

- NBA accreditation
- AIC



Dr. Lalitha Raman

Signature of the Auditee

Signature of the Academic Audit member



DIRECTOR
INTERNATIONAL INSTITUTE
OF BUSINESS STUDY
#75 Multhragadahalli, Jaya Hoe's
Bengaluru North - 562137


Academic Audit Report-IIBS
Quarterly Audit 2 – 2022-2023

Name of the Department: PGDM

Date: December 24th 2022

Name of Audit Team: Dr Lalitha Raman

Criterion	Items	Verification	Supporting Documents	Comments	Suggestions for improvement
		Yes / No			
Criterion	Steps followed in the designing of syllabus and curriculum (BOS)	✓	✓	Trimester 1 Results released	
	BOE/ Evaluation	✓	✓		
	Stakeholders Feedback	✓	✓		
	Add-on/Certificate Courses	✓	✓		
	Credits allotted / distribution	✓	✓	Course File Submitted	
	Lesson plan for the lecture hour.	✓	✓		Few faculties must provide the hard copy of lesson plan
Curriculum Transaction	Teaching methods & teaching aids	✓	✓		
	E-learning modules	✓	✓		
	Project work PG	NA			
	Internal assessment – components – Uniqueness	✓	✓		
	Student support – remedial coaching	✓		Documents must be submitted	
	Parents meeting – evaluation of student's progress	✓		Parents are coordinated about the student progress	
	Steps taken on the feedback	✓	✓		
	Attendance	✓		Attendance maintenance is to be properly	


DIRECTOR
INTERNATIONAL INSTITUTE
OF BUSINESS STUDY
 #75 Malwargodshali, 4th Hubli,
 Bangalore North - 5/2157

				maintained	
	Teaching Diary and Teaching Notes	✓	✓		
	No of Teaching staff including contract/Guest/PTL	✓	✓	21 Faculty	
	Use of supplementary teaching tools and application of ICT	✓	✓		
	Student Centric Activities	✓	✓		
	Student seminars	✓	✓		
	Experiential Learning	✓	✓		
	Student Assignment	✓	✓		
	Student Feedback (Analysis done or not)	✓	✓	Faculty Feedback is analysed	Action Taken Report to be submitted
Faculty Profile	Projects completed / on going	✓	✓		
	Govt. or Non-Govt. Grants	✓			
	Seminars / conferences attended	✓		Not all documents are submitted	
	Papers / articles / books published	✓		Not all documents are submitted	
	FDP /MDP / Training Program / Workshop	✓	✓		
	Preparation of E-learning materials / Content	✓	✓		
	Acted as resource persons				
	M.Phil.& Ph. D awarded				
	Extension Activities				
	Collaborative Activities (Student & Faculty Exchange)			NA	
Profile of Students	Students participated Extension Activities & Club Activities	✓	✓		
	Students' involvement in extra-curricular & Co-curricular activities	✓	✓		


 DIRECTOR
 INTERNATIONAL INSTITUTE
 OF BUSINESS STUDY
 #75, Mulugachanalli, Janga Hobli,
 Bengaluru North - 562 157

	Study tour / industrial visits / exhibitions / Internship / Training	✓	✓		
	Achievements	✓	✓		
Activities of the Department	Motiv signed	✓	✓		
	Consultancy	✓	✓		
	Collaborations				
	Association Meetings	✓	✓		
	Guest lectures	✓	✓		
	Conference / Seminar / Workshop conducted	✓	✓		
	Extension Activity	✓	✓		
	Interaction with Industry / Research Centres / Educational Institutions	--	--		
Evaluation & Results	Conduct of Internal Examinations	✓	✓		
	Maintenance of Marks Register/File	✓	✓		
	Result of Examinations (Last Exam)	✓	✓		
	Analysis of Results (Percentage passed students)	✓	✓		
	Newsletter / Magazine	✓	✓		
	Placement	✓	✓		

Please comment on SWOC Analysis :

Strength:

1. MOM Program
2. Curriculum designed as per industry requirements
3. Expert Faculty

Weakness:

Opportunities:

T. J. J.
 DIRECTOR
 INTERNATIONAL INSTITUTE
 OF BUSINESS STUDY
 #15 Muthugallahalli, Jaijo Hubli,
 Bengaluru North - 562157

Challenges:

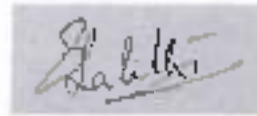
Finding industry experts ready to teach IFS classes

Best Practice (s) / Innovations of the Department:

- Regularly refining the syllabus through BOS
- IBS Finishing School Program

Future Plans of the Department:

NBA



Dr. Lalitha Ramon

Signature of the Auditee

Signature of the Academic Audit member


DIRECTOR
INTERNATIONAL INSTITUTE
OF BUSINESS STUDY
#75, Muthiyasathalli, Jora Hobli,
Bengaluru North - 562157

Academic Audit Report-IIBS Quarterly Audit 3 – 2022-2023

Name of the Department: PGDM

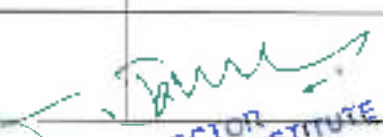
Date: April 8th 2023

Name of Audit Team: Dr Lalitha Raman

	Items	Verification	Supporting Documents	Comments	Suggestions for improvement
		Yes / No			
Criterion	Steps followed in the designing of syllabus and curriculum (BOS)	✓	✓	Trimester 1 Results released	
	BOE/ Evaluation	✓	✓		
	Stakeholders Feedback	✓	✓		
	Add-on/Certificate Courses	✓	✓		
	Credits allotted / distribution	✓	✓	Course File Submitted	
Curriculum Transaction	Lesson plan for the lecture hour.	✓	✓		Few faculties must provide the hard copy of lesson plan
	Teaching methods & teaching aids	✓	✓		
	E-learning modules	✓	✓		
	Project work PG	NA			
	Internal assessment – components – Uniqueness	✓	✓		
	Student support – remedial coaching	✓		Documents must be submitted	
	Parents meeting – evaluation of student's progress	✓		Parents are coordinated about the student progress	
	Steps taken on the feedback	✓	✓		
	Attendance	✓		Attendance	


 DIRECTOR
 INTERNATIONAL INSTITUTE
 OF BUSINESS STUDY
 #75 Malibugodattur, Jindal Moha,
 Bengaluru North - 562157

				maintenance is to be properly maintained	
	Teaching Diary and Teaching Notes	✓	✓		
	No of Teaching staff including contract/Guest/PTL	✓	✓	21 Faculty	
	Use of supplementary teaching tools and application of ICT	✓	✓		
	Student Centric Activities	✓	✓		
	Student seminars	✓	✓		
	Experiential Learning	✓	✓		
	Student Assignment	✓	✓		
	Student Feedback (Analysis done or not)	✓	✓	Faculty Feedback is analysed	Action Taken Report to be submitted
	Projects completed / on going	✓	✓		
	Govt. or Non-Govt. Grants	✓			
	Seminars / conferences attended	✓		Not all documents are submitted	
	Papers / articles / books published	✓		Not all documents are submitted	
Faculty profile	FDP / MDP / Training Program / Workshop	✓	✓		
	Preparation of E-learning materials / Content	✓	✓		
	Acted as resource persons	✓	✓		
	M.Phil. & Ph. D awarded				
	Extension Activities	✓	✓		
	Collaborative Activities (Student & Faculty Exchange)	International Student Exchange activity conducted			
Profile of Students	Students participated Extension Activities & Club Activities	✓	✓		
	Students' involvement in extra-curricular & Co-curricular activities	✓	✓		


DIRECTOR
INTERNATIONAL INSTITUTE
OF BUSINESS STUDY
 675 Muthagarahalli, Jais Mohli,
 Bangalore North - 562157

	Study tour / industrial visits / exhibitions / Internship / Training	✓	✓	Conducted Industrial Visits	
	Achievements	✓	✓		
Activities of the Department or	MotUs signed	✓	✓	Documents Submitted	
	Consultancy	✓	✓	Projects Ongoing	
	Collaborations				
	Association Meetings	✓	✓		
	Guest lectures	✓	✓	Arranged with industry experts	
	Conference / Seminar / Workshop conducted	✓	✓		
	Extension Activity	✓	✓		
	Interaction with Industry / Research Centres / Educational Institutions	✓	✓	Industrial Visits Documents submitted. IFS	
Evaluation & Results	Conduct of Internal Examinations	✓	✓		
	Maintenance of Marks Register/File	✓	✓	Maintained	
	Result of Examinations (Last Exam)	✓	✓	Results Declared	
	Analysis of Results (Percentage passed students)	✓	✓	Results analysed	CO Outcomes to be calculated
	Newsletter / Magazine				
	Placement	✓	✓		

Please comment on SWOC Analysis :

Strengths:

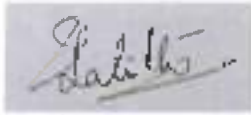
1. Curriculum design & delivery
2. Use of Experiential Learning

Weakness:

Opportunities:

- Faculty must engage themselves in research.
- Documents need to be filed more systematically.

T. J. ...
DIRECTOR
INTERNATIONAL INSTITUTE
OF BUSINESS STUDY
 #75 Multhugattahalli, Jala Hobli,
 Bengaluru North - 562157

Challenges:	
Best Practice (s) / Innovations of the Department:	<ul style="list-style-type: none"> ▪ Mentoring ▪ Alumni engagement
Future Plans of the Department:	<ul style="list-style-type: none"> ▪ NBA accreditation <div style="text-align: center;">  Dr. Lalitha Raman </div>
Signature of the Auditee	Signature of the Academic Audit member


DIRECTOR
INTERNATIONAL INSTITUTE
OF BUSINESS STUDY
 #75 Muthyagadana, Jain Hobli,
 Bengaluru North - 562157

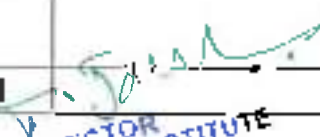
Academic Audit Report-IIBS
Annual Internal Audit – 2022-2023

Name of the Department: PGDM

Date: 24/June/2023

Name of Audit Team: Dr Lalitha Raman

	Items	Verification	Supporting Documents	Comments	Suggestions for improvement
		Yes / No			
Criterion	Steps followed in the designing of syllabus and curriculum (BOS)	✓		BoS constituted for the new batch for Revision of the syllabus	
	BOE/ Evaluation	✓	✓	Trisem III Results Declared	Members list Internal and External to be prepared and ratified by BOS for the academic year 2022-2024
	Stakeholders Feedback	✓	✓	Submitted & Analysed	
	Add-on/Certificate Courses	✓	✓	Submitted	
	Credits allotted / distribution	✓	✓		
Curriculum Transaction	Lesson plan for the lecture hour.	✓	✓	Submitted	
	Teaching methods & teaching aids	✓	✓	Followed as per AICTE. Sample Documents Submitted	
	E-learning modules	✓	✓		Suggested to create MOOC Courses
	Project work PG	✓	✓		
	Internal assessment – components – Uniqueness	✓	✓	Followed as per AICTE. Best fit for CO PO Calculation	
	Student support – remedial	✓	✓	Take Remedial	


DIRECTOR
INTERNATIONAL INSTITUTE
OF BUSINESS STUDY
 #75 Muthugadahalli Jalahalli
 Bengaluru North - 562157

	coaching			Classes attendance in the ERP	
	Parents meeting – evaluation of student's progress	--	--	Parents are communicated about the students progress	
	Steps taken on the feedback	✓	✓	Action Taken reports submitted	
	Attendance	✓	✓		
	Teaching Diary and Teaching Notes	✓	✓		
	No of Teaching staff including contract/Guest/PTI.	21	✓		
	Use of supplementary teaching tools and application of ICT	✓	✓		
	Student Centric Activities	✓	✓		
	Student seminars	✓	✓	Conducted	
	Experiential Learning	✓	✓	Industrial visits Conducted	
	Student Assignment	✓	✓	Corrected and reissued to the students	
	Student Feedback (Analysis done or not)	✓	✓	Curriculum feedback was obtained	
	Projects completed / on going	✓	✓		
	Govt. or Non-Govt. Grants	✓	✓	Documents submitted	Try to get Government Grants
	Seminars / conferences attended	✓	✓	A few faculty attended Conferences but not presented	
	Papers / articles / books published	✓	✓	Try publications in Scopus Journals	
	FDP / MDP / Training Program / Workshop	✓			
	Preparation of E-learning	✓	✓		

Faculty Profile

[Signature]
DIRECTOR
INTERNATIONAL INSTITUTE
OF BUSINESS STUDY
 #75 Huttugodahalli, JSSA Hobbli,
 Bengaluru North - 562157

	materials / Content				
	Acted as resource persons	✓	✓		
	M.Phil.& Ph. D awarded				
	Extension Activities	✓	✓	Village Adoption	
	Collaborative Activities (Student & Faculty Exchange)	International Exchange program			
Profile of Students	Students participated Extension Activities & Club Activities	✓	✓		
	Students involvement in extra-curricular & Co-curricular activities	✓	✓		
	Study tour / industrial visits / exhibitions / Internship / Training	✓	✓		
	Achievements	✓	✓		
Activities of the Department	MoUs signed	✓	✓	MoUs Submitted	
	Consultancy	✓	✓	Revenue generated over 3L	
	Collaborations	Proposal Sent			
	Association Meetings	✓	✓		
	Guest lectures	✓	✓	Industry experts	
	Conference / Seminar / Workshop conducted	✓	✓		ICSSR, UGC can be approached for funding, which will add value
	Extension Activity	✓	✓		Plan for Extension Activities in one place, so that you can see the change
	Interaction with Industry / Research Centres / Educational Institutions	--	--		
Evaluation & Results	Conduct of Internal Examinations	✓	✓	Records properly maintained	
	Maintenance of Marks Register/File	✓	✓	Maintained	
	Result of Examinations (Last Exam)	✓	✓		
	Analysis of	✓	✓		


DIRECTOR
INTERNATIONAL INSTITUTE
OF BUSINESS STUDY
 #75 Muthugandashili, Jeta Hobli,
 Bengaluru North - 562157

	Results(Percentage passed students)				
	Newsletter / Magazine	✓	✓	Newsletter	
	Placement	✓	✓		

Please comment on SWOC Analysis :

Strength:

1. Industry Relevant syllabus
2. Stakeholder feedback to design curriculum
3. Experiential learning

Weakness:

- Lack of government grants
- Limited conferences participation

Opportunities:

- SCOPUS publications

Challenges:

- Regularly conducting parent-teacher meetings
- Accommodating IFS classes

Best Practice (s) / Innovations of the Department:

- IFS
- Strong Mentorship system

Future Plans of the Department:

- NBA accreditation


Dr. Kethan Manyam
 Principal

Signature of the Auditee

Signature of the Academic Audit member

PRINCIPAL
 International Institute of Business Study
 #75, Muthugadahalli, Bangalore North,
 Jala Hobli, Bangalore - 562157


DIRECTOR
 INTERNATIONAL INSTITUTE
 OF BUSINESS STUDY
 #75 Muthugadahalli Jala Hobli,
 Bangalore North - 562157

Academic Audit Report-IIBS
Quarterly Audit 1 – 2021-2022

Name of the Department: PGDM

Date: September 25th 2021

Name of Audit Team: Dr Lalitha Raman

	Items	Verification	Supporting Documents	Comments	Suggestions for improvement
		Yes / No			
Criterion	Steps followed in the designing of syllabus and curriculum (BOS)	✓		Minutes of the meeting must be submitted	Format, Front pages, Matrix format, Books for reference with year. Stepwise process involved in the finalization of curriculum was given.
	BOE/ Evaluation				Members list Internal and External Examination to be prepared and ratified by BOS
	Stakeholders Feedback	✓	✓		Collection of feedback from initial classes and MOM
	Add-on/Certificate Courses				To be started
	Credits allotted / distribution	✓	✓		
Curriculum Transaction	Lesson plan for the lecture hour.	✓	✓		Few faculties must provide the hard copy of lesson plan
	Teaching methods & teaching aids	✓	✓		
	E-learning modules	✓	✓		Must be circulated among the students
	Project work PG				Not applicable
	Internal assessment – components – Uniqueness	✓	✓		BOE committee has

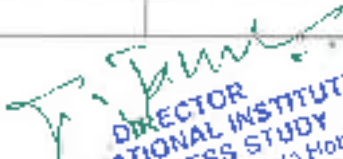

DIRECTOR
INTERNATIONAL INSTITUTE
OF BUSINESS STUDY
 #75 Muthiyadanahalli, Jakkur Hobli,
 Bengaluru Karnataka - 562157

				finalized
Student support – remedial coaching	--	--	Not carried out	Suggested that it is better to give that support to slow learning students
Parents meeting – evaluation of student's progress	--	--	Common meeting not organised	Once in 2 semesters hence 3 formal meetings with parents during the program
Steps taken on the feedback		✓		
Attendance		✓	Attendance records are to be properly maintained	
Teaching Diary and Teaching Notes	✓	✓	Updating work diary	Work diary is very important since the topic coverage can be known.
No of Teaching staff including contract/Guest/PTL	✓	✓	19 Faculty	
Use of supplementary teaching tools and application of ICT	✓	✓		
Student Centric Activities	✓	✓		
Student seminars	✓	✓		
Experiential Learning	✓	✓	Industrial visits	
Student Assignment	✓	✓		Assignment documents are to be corrected and given back to students
Student Feedback (Analysis done or not)	✓	✓	Curriculum feedback was obtained	Action Taken Report to be submitted
Projects completed / on going	✓	✓		
Govt. or Non-Govt. Grants	NO	NO		
Seminars / conferences attended	✓		Documents must be submitted	
Papers / articles / books published	✓		Documents must be submitted	
FDP/MDP/Training Program / Workshop	✓	✓		
Preparation of E-learning materials / Content	✓	✓		

Faculty Profile

T. J. Paul
 DIRECTOR
 INTERNATIONAL INSTITUTE
 OF BUSINESS STUDY
 #75 Muthugadahalli, 1st St. Phase,
 Bengaluru North - 562157

	Acted as resource persons	✓	✓	2 are very active	
	M.Phil. & Ph. D awarded				
	Extension Activities Awards	✓	✓		
	Collaborative Activities (Student & Faculty Exchange)				
Profile of Students	Students participated Extension Activities & Club Activities	✓	✓		
	Students involvement in extra-curricular & Co-curricular activities	✓	✓		
	Study tour / industrial visits / exhibitions / Internship / Training	✓	✓	2 Industrial Visits	
	Achievements	✓	✓		
Activities of the Department	MobS signed	✓	✓		Stamp paper is a must
	Consultancy	NO	NO	Proposal sent	Revenue to be generated
	Collaborations			Proposal Sent	
	Association Meetings	✓	✓		
	Guest lectures	✓	✓	Industry experts	
	Conference / Seminar / Workshop conducted	✓	✓		ICSSR, UGC can be approached for funding, which will add value
	Extension Activity	✓	✓		
	Interaction with Industry / Research Centres / Educational Institutions	--	--		
Evaluation & Results	Conduct of Internal Examinations	✓	✓		40:60 is the composition
	Maintenance of Marks Register/File	✓	✓		
	Result of University Examinations (Last Exam)			Results are to be released	
	Analysis of University Results (Percentage passed students)	NA			
	Newsletter / Magazine	✓	✓	News Letter	
	Placement	✓	✓	60%	


 DIRECTOR
 INTERNATIONAL INSTITUTE
 OF BUSINESS STUDY
 #75 Mulhugachahalli, Jaipur Hobli,
 Brangaluru North - 562157

Please comment on SWOC Analysis :

Strength:

- Student participation in MOM program is good.
- Peer mentoring is carried out among students.

Weakness:

Opportunities:

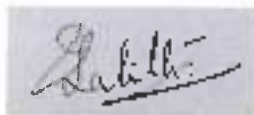
- Faculty must engage themselves in research.
- Documents need to be filed more systematically.

Challenges:

- Consultancy work to be undertaken

Best Practice (s) / Innovations of the Department:

Future Plans of the Department:



Dr. Lalitha Raman

Signature of the Academic Audit member



DIRECTOR
INTERNATIONAL INSTITUTE
OF BUSINESS STUDY
#75 Muthugentiah, Jala Hobli,
Bangalore North - 562157

Signature of the Auditee


Academic Audit Report-IIBS
Quarterly Audit 2 – 2021 – 2022

Name of the Department: PGDM

Date: 21st December 2021

Name of Audit Team: Dr Lalitha Raman

Criteria	Items	Verification	Supporting Documents	Comments	Suggestions for improvement
		Yes / No			
Criteria	Steps followed in the designing of syllabus and curriculum (BOS)	✓			
	BOE/ Evaluation	✓		Internal Examination is conducted and results declared	Publish the results in the notice board
	Stakeholders Feedback	✓	✓	Feedback has been taken	
	Add-on/Certificate Courses				
	Credits allotted / distribution	✓	✓		
Curriculum Transaction	Lesson plan for the lecture hour	✓	✓		Hard copy to be submitted
	Teaching methods & teaching aids	✓	✓		Case studies are to be given for each module
	E-learning modules	✓	✓		Need to be prepared by few faculties
	Project work PG				
	Internal assessment – components – Uniqueness	✓	✓		
	Student support – remedial coaching	--	--		
	Parents meeting – evaluation of student's progress	✓			
	Steps taken on the feedback		✓		


DIRECTOR
INTERNATIONAL INSTITUTE
OF BUSINESS STUDY
 #25 Mohuguda Road, Jalahalli,
 Bengaluru North - 562107

Attendance	✓	✓	Attendance reports are maintained	
Teaching Diary and Teaching Notes	✓	✓		
No of Teaching staff including contract/Guest/PTI.	✓	✓	19 Faculty	
Use of supplementary teaching tools and application of ICT	✓	✓		
Student Centric Activities	✓	✓		
Student seminars	✓	✓		
Experiential Learning	✓	✓	Industrial visits	
Student Assignment	✓	✓		Few faculties need to give assignments to students
Student Feedback (Analysis done or not)	✓	✓	Curriculum feedback was obtained	
Projects completed / on going	✓	✓		
Govt. or Non-Govt. Grants	NO	NO		
Seminars / conferences attended	✓	✓	Few faculty documents must be submitted	Mandatory to attend
Papers / articles / books published	✓	✓	Few faculty Documents must be submitted	
EDP / MDP / Training Program / Workshop	✓	✓	Few Faculty Documents must be submitted	
Preparation of E-learning materials / Content	✓	✓		
Acted as resource persons	✓	✓		
M.Phil & Ph. D awarded				
Extension Activities Awards	✓	✓		
Collaborative Activities (Student & Faculty)				

Faculty Profile

T. Janku
 DIRECTOR
 INTERNATIONAL INSTITUTE
 OF BUSINESS STUDY
 #75 Muthugadahalli, Jala Hoopli
 Bengaluru North - 562157

	(Exchange)				
Profile of Students	Students participated Extension Activities & Club Activities	✓	✓		
	Students' involvement in extra-curricular & Co-curricular activities	✓	✓		
	Study tour / industrial visits / exhibitions / Internship / Training	✓	✓	2 Industrial Visits	
	Achievements	✓	✓		
Activities of the Department	MoUs signed	✓	✓		Stamp paper is a must
	Consultancy	NO	NO	Proposal sent	Revenue to be generated
	Collaborations			Proposal Sent	
	Association Meetings	✓	✓		
	Guest lectures	✓	✓	Industry experts	
	Conference / Seminar / Workshop conducted	✓	✓		
	Extension Activity	✓	✓		Plan for Extension Activities in one place, so that you can see the change
Evaluation & Results	Interaction with Industry / Research Centres / Educational Institutions	--	--		
	Conduct of Internal Examinations	✓	✓		DTE marks are to be submitted to COE
	Maintenance of Marks Register/File	✓	✓		
	Result of University Examinations(Last Exam)	NA			
	Analysis of University Results(Percentage passed students)	NA		Trisem 1 exam analysis is pending	
	Newsletter / Magazine	✓	✓	Must start the newsletter	Articles are being posted in the website
Placement	✓	✓		Placement training is to be given	

Please comment on SWOC Analysis :

T. Jamm
 DIRECTOR
 INTERNATIONAL INSTITUTE
 OF BUSINESS STUDY
 #175 Muthugardabilli, Jala Hechi,
 Bengaluru North - 562157

Strengths:

- Peer mentoring is carried out among students.
- Curriculum evaluation by students and analysis of the same is carried out

Weakness:

- All the files are to be maintained as per NBA requirement

Opportunities:

- Faculty members to work on publications and need to visit large industrial units for experience.
- Documents need to be filed more systematically.

Challenges:

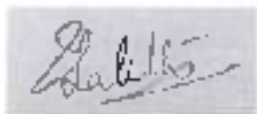
- Consultancy work to be undertaken

Best Practice (s) / Innovations of the Department:

- Mentoring
- Alumni engagement

Future Plans of the Department:

•



Dr. Lalitha Raman

Signature of the Academic Audit member

Signature of the Auditee



**DIRECTOR
INTERNATIONAL INSTITUTE
OF BUSINESS STUDY
#75 Muthugadahalli, Jalahalli,
Bengaluru North - 562157**

Academic Audit Report-IIBS
Quarterly Audit 3 – 2021 – 2022

Name of the Department: PGDM

Date: 26th March, 2022

Name of Audit Team: Dr Lalitha Ramani

Criteria	Items	Verification	Supporting Documents	Comments	Suggestions for improvement
		Yes / No			
Criteria	Steps followed in the designing of syllabus and curriculum (BOS)	✓	✓		
	BOE/ Evaluation	✓	✓		
	Stakeholders Feedback	✓	✓	Analysis to be done	
	Add-on/Certificate Courses	✓	✓		Student Feedback is mandatory
	Credits allotted / distribution	✓	✓		Done by BOS
	Lesson plan for the lecture hour.	✓	✓		Submission of Hard copy should be done
Curriculum Transaction	Teaching methods & teaching aids	✓	✓		Faculty should use different methods of teaching
	E-learning modules	✓	✓	Study material should be prepared by faculties	
	Project work PG				
	Internal assessment – components – Uniqueness	✓	✓		BOE committee has finalized
	Student support – remedial coaching				
	Parents meeting – evaluation of student's progress			Common meeting not organised	Suggested to conduct one on one interaction with parents.


 DIRECTOR
 INTERNATIONAL INSTITUTE
 OF BUSINESS STUDY
 #75 Muthugodhanalli, Jala Hobli,
 Bengaluru North - 562157

	Steps taken on the feedback		✓		
	Attendance		✓		
	Teaching Diary and Teaching Notes	✓	✓	Updating work diary	
	No of Teaching staff including contract/Guest/PTL.			19 Faculty	
	Use of supplementary teaching tools and application of ICT	✓	✓		Faculties are suggested to use more ICT tool for teaching effectively
	Student Centric Activities	✓	✓		
	Student seminars	✓	✓		
	Experiential Learning	✓	✓	Industrial visits, Role Play	
	Student Assignment	✓	✓		Assignment books to be evaluated
	Student Feedback (Analysis done or not)	✓	✓		
	Projects completed / on going	✓	✓		
	Govt. or Non-Govt. Grants	NO	NO		
	Seminars / conferences attended	✓	✓		
	Papers / articles / books published	✓	✓		
	FDP /MDP / Training Program / Workshop	✓	✓		
	Preparation of E-learning materials / Content	✓	✓		
	Acted as resource persons	✓	✓		
	M.Phil.& Ph. D awarded				
	Extension Activities Awards	✓	✓		Plan for Extension Activities in one place, so that you can see the change
	Collaborative Activities (Student & Faculty Exchange)	Undertaken along with Rotaract			
Profile of Students	Students participated Extension Activities & Club Activities	✓	✓		


DIRECTOR
INTERNATIONAL INSTITUTE
OF BUSINESS STUDY
 #75 Muthugadahalli, Java Hobli,
 Bengaluru North - 562157

	Students involvement in extra-curricular & Co-curricular activities	✓	✓	Won Prizes	
	Study tour / industrial visits / exhibitions / Internship / Training	✓	✓	Reports to be prepared	
	Achievements	✓	✓		
	Mot.s signed	✓	✓		
	Consultancy	NO	NO	Proposal sent	Revenue to be generated
	Collaborations			Proposal Sent	
	Association Meetings	✓	✓		
	Guest lectures	✓	✓	Industry experts	
	Conference / Seminar / Workshop conducted	✓	✓		ICSSR, UGC can be approached for funding, which will add value
	Extension Activity	✓	✓		Plan for Extension Activities
	Interaction with Industry / Research Centres / Educational Institutions	--	--		
	Conduct of Internal Examinations	✓	✓		40:60 is the composition
	Maintenance of Marks Register/File	✓	✓		
	Result of University Examinations (Last Exam)	NA			
	Analysis of University Results(Percentage passed students)	NA		End Sem exam done	
	Newsletter / Magazine	✓	✓		
	Placement	✓	✓		

Please comment on SWOC Analysis:

Strengths:

- Industry engagement
- BOS & BOE functionality

Weakness:


DIRECTOR
INTERNATIONAL INSTITUTE
OF BUSINESS STUDY
 #75 Mulbagadehali, Jala Hoki,
 Bengaluru North - 562157

- SIKSO examination marks distribution
- Absenteeism among students

Opportunities:

- Faculty members to work on publications and need to visit large industrial units for experience.
- Documents need to be filed more systematically.

Challenges:

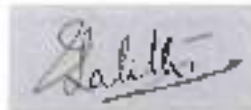
- Designing the curriculum and conduct of BOS, Academic council meeting.
- Conduct of Parents Teacher Meeting thrice during the program.
- Consultancy work to be undertaken

Best Practice (s) / Innovations of the Department:

- Mentoring
- Alumni engagement

Future Plans of the Department:

- NBA accreditation
- AIC



Dr. Lalitha Ranan

Signature of the Auditee

Signature of the Academic Audit member



DIRECTOR
INTERNATIONAL INSTITUTE
OF BUSINESS STUDY
 875 Muthugodanahalli, Jwal Hobli,
 Bengaluru North - 562157

Academic Audit Report-IIBS
Annual External Audit – 2022-2023

Name of the Department: PGDM

Date: 24/June/2023

Name of Audit Team: Dr Lalitha Raman

Criteria	Items	Verification	Supporting Documents	Comments	Suggestions for improvement
		Yes / No			
Criteria	Steps followed in the designing of syllabus and curriculum (BOS)	✓		BoS constituted for the new batch for Revision of the syllabus	
	BOE/ Evaluation	✓	✓	Trisem III Results Declared	Members list Internal and External to be prepared and ratified by BOS for the academic year 2022-2024
	Stakeholders Feedback	✓	✓	Submitted & Analysed	
	Add-on/Certificate Courses	✓	✓	Submitted	
	Credits allotted / distribution	✓	✓		
Curriculum Transaction	Lesson plan for the lecture hour.	✓	✓	Submitted	
	Teaching methods & teaching aids	✓	✓	Followed as per AICTE. Sample Documents Submitted	
	E-learning modules	✓	✓		Suggested to create MOOC Courses
	Project work PG	✓	✓		
	Internal assessment – components – Uniqueness	✓	✓	Followed as per AICTE. Best fit for CO PO Calculation	
	Student support – remedial	✓	✓	Take Remedial	


 DIRECTOR
 INTERNATIONAL INSTITUTE
 OF BUSINESS STUDY
 #75, Muthugudimall, 4th Hubli
 Bengaluru North - 562157

	materials / Content				
	Acted as resource persons	✓	✓		
	M.Phil. & Ph. D awarded				
	Extension Activities	✓	✓	Village Adoption	
	Collaborative Activities (Student & Faculty Exchange)	International Exchange program			
Profile of Students	Students participated Extension Activities & Club Activities	✓	✓		
	Students involvement in extra-curricular & Co-curricular activities	✓	✓		
	Study tour / industrial visits / exhibitions / Internship / Training	✓	✓		
	Achievements	✓	✓		
Activities of the Department	MoUs signed	✓	✓	MoUs Submitted	
	Consultancy	✓	✓	Revenue generated over 3L	
	Collaborations	Proposal Sent			
	Association Meetings	✓	✓		
	Guest lectures	✓	✓	Industry experts	
	Conference / Seminar / Workshop conducted	✓	✓		ICSSR, UGC can be approached for funding, which will add value
	Extension Activity	✓	✓		Plan for Extension Activities in one place, so that you can see the change
	Interaction with Industry / Research Centres / Educational Institutions	--	--		
Evaluation & Results	Conduct of Internal Examinations	✓	✓	Records properly maintained	
	Maintenance of Marks Register/File	✓	✓	Maintained	
	Result of Examinations (Last Exam)	✓	✓		
	Analysis of	✓	✓		


DIRECTOR
INTERNATIONAL INSTITUTE
OF BUSINESS STUDY
 #15 Muthugandanalli, Jula Hobli,
 Bengaluru North - 562157

Results(Percentage passed students)			
Newsletter / Magazine	✓	✓	Newsletter
Placement	✓	✓	

Please comment on SWOC Analysis :

Strength:

1. Industry Relevant syllabus
2. Stakeholder feedback to design curriculum
3. Experiential learning

Weakness:

- Lack of government grants
- Limited conferences participation

Opportunities:

- Faculty members to work on publications and need to visit large industrial units for experience.

Challenges:

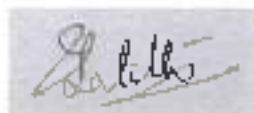
- Regularly conducting parent-teacher meetings
- Accommodating IFS classes

Best Practice (s) / Innovations of the Department:

- IFS
- Strong Mentorship system
- Alumni engagement

Future Plans of the Department:

- NBA accreditation
- AIC



Dr. Lalitha Ramani

Signature of the Auditee

Signature of the Academic Audit member



DIRECTOR
INTERNATIONAL INSTITUTE
OF BUSINESS STUDY
 #75 Muthuqadavur, Juvu Mohli,
 Bengaluru North - 562157